EVERTON PARISH COUNCIL

	Minutes of the Parish Council Meeting A meeting of the Parish Council was held on Thursday 13 June 2024 at 7.15pm in the Tea Room. Present: Councillors S Wiles (Chair), R Troop, M Mahoney and J Bere (part)
1523	**Public Session:** there was one member of public.
1524	**Apologies for absence** Apologies were received as follows: Cllr. Wright (family commitment) Cllr. Upton (family commitment) Cllr. Foster (work commitment) **Resolved**: to accept apologies and reasons given Apologies were also received from the Clerk and District Cllr. Pashley. Cllr. Troop agreed to take notes.
1525	**Co-option of New Councillor** A member of the public attended the meeting with a view to being considered as a Parish Council. Co-option deferred until the next meeting when the necessary paperwork would be available.
1526	**Declarations of Interest** There were no declarations of interest.
1527	**Recording of Meeting** No intentions to record the meeting were received.
1528	**Approval of Minutes** The amended minutes of the meeting held on 8 April 2024 and draft minutes held on 8 May 2024, had been circulated prior to the meeting **Resolved**: to approve the minutes.
1529	**Updates on Highways, Footpaths and Public Rights of Way.** • The Clerk to write to Metcalfe Trust regarding Cross Lane. As landowners of Church Field, their boundary hedge need maintaining as it is restricting the width of the lane/PROW • The Clerk to write to Magnus Trust re. overgrown PROW from corner of Roe Lane to bottom of Metcalfe field footpath. • PROW, Footpath 5 – ongoing with PROW Officer • Cllr. Taylor to contact Aidan O'Conner of Via Highways as no additional action yet taken regarding ongoing Harwell parking of verge issues. • Concerns about motorbikes on footpath/Metcalfe field. Clerk to contact the PCSO • General comments that pigeons are a major nuisance • Comment on a BDC Planning reported local concerns about high hedge at Old Vicarage. This is subject to a BDC enforcement investigation. • High Street – Severn Trent Works. Several more weeks work yet (40 metre sewer collapse)
1530	**Matters for Consideration:** 1. **Donation Requests** Any donation requests will now be considered at the December meetings prior to setting of precept. 2. **Review of Roles and Responsibilities**.

	Deferred until the next meeting when there will more councillors present
1531	**Planning Matters** **1. New Planning Applications** Variation of Condition 1 of P.A. 22/01224/RES to Remove Drawings 21021-003 and 004 Concept E and Replace with 21021-003 and 004 Concept F to Show Relocation of Rooflights and Remove Condition 2 as Facing Material Details are Shown on Revised Drawings Plot 3 Land West of Stonegate Farm Bawtry Road Everton South Yorkshire Ref. No: 24/00539/VOC **Resolved**: to comment that the Parish Council supports the comments of the BDC Conservation Officer. No applications were received after the agenda was published. **2. Planning Enforcement Update** Yet to receive an update in relation to the planning enforcement meeting with BDC Officers. **3. Planning Determinations** **Proposed Erection of First Floor Rear Extension** Harland House Church Street Everton South Yorkshire DN10 5BD Ref. No: 24/00414/HSE Decision: **GRANT** **Two Storey Side Extension** Broadview Farm Bawtry Road Everton South Yorkshire DN10 5BT Ref. No: 24/00302/HSE **WITHDRAWN** **Single and Two Storey Side Extensions with Bay Window and Canopy to Front Elevation** Mill House Mill Lane Everton South Yorkshire DN10 5DG Ref. No: 24/00230/HSE Decision: **GRANT** **Change of Use of Agricultural Land to Equestrian With the Construction of a 60m x 35m Horse Arena to Replace an Existing Arena** Claybank Farm Clay Bank Lane Everton Doncaster South Yorkshire Ref. No: 24/00155/COU Decision: **GRANT** **Proposed Two Storey Front Extension** Roe Lane Farm Roe Lane Everton South Yorkshire DN10 5DA Ref. No: 23/01422/HSE Decision: **GRANT** *Cllr. Bere joined the meeting at 20.05*
1532	**Councillors' Reports** **Metcalfe Trust & Metcalfe Recreation Committee** Cllr. Bere gave an update on the progress of the Village Hub. An open day is planned for 19th June. **Crime and Policing Update** The new Police & Crime Commissioner is Gary Godden (Labour). Motorbikes on footpath – discussed earlier in the meeting **Parish Council Website** No update. **Recruitment of New Clerk**

The current Clerk is working her notice period of 3 months but will not be attending any further meetings. Arrangements to advertise and recruit a new Clerk are ongoing. Interviews have tentatively been arranged for early August. An interview panel of consisting of 3 Councillors; Cllrs Wiles, Upton and Troop was suggested. The recruitment package has been drafted. The Clerk's contracted monthly hours need to be finalised. Cllr. Wiles to seek advice from neighbouring Parishes via Cllr. Taylor and also liaise with the current Clerk.

1533

1. **Financial Report**
   The monthly financial report and bank reconciliation had been circulated prior to the meeting

2. **Approval of Financial Report and Payments**

Payee	Ref No.	Matter	Amount £
Zurich Municipal	OL059	Annual insurance premium	459.00
Ranskill Scouts	OL060	Donation	50.00
Staff	OL061	Salaries and expenses	735.67
Sharpe Group	OL062	WIFI costs	80.40
HMRC	OL063	Q1 PAYE & NIC	501.06
North Notts Landscapes	OL064	Cemetery maintenance	427.20
D Turner & Co.	OL065	Internal audit fee	125.00
The Signs Workshop	OL066	Signs for cemetery	40.80

   Resolved: to approve payments

3. **Transfer of Funds - 35 Day Notice Reserve Account**
   Item deferred

4. **Review and Approval of the 23/24 Annual Governance and Accountancy Return (AGAR)**

   a) **Review Internal Audit Report**
   The Internal Audit Report was reviewed and noted. No concerns had been raised by the Internal Auditor

   Annual Governance Statement and Financial Statement
   The Annual and Governance, Financial Statement for 2023/24 were reviewed and approved and signed by the Clerk and then the Chairman in the following order:

   b) **Annual Governance Statement**
   c) **Financial Statement**

The AGAR documents, complete with supporting analysis, would be posted onto the PC website as required.

1534

Joint Burial Committee Matters

1. **Clerk's Report**
   Nothing to report
2. **Friends of Everton Cemetery Group**
   War Memorial
   A grant of £1,500 has been agreed by Bassetlaw District Council and another grant decision is pending. There is currently a shortfall of about £600 to cover the estimated cost.

   Headstones
   A headstone safety assessment is to take place which is to be co-ordinated by the Friends of the Cemetery Group.

1535	**Risk Review and Asset Inspection.** Litter Picking Clerk to contact Lengthsman contractor to organise litter pick in Autumn to cover areas of the A631, Eel Pool Road and Mattersey Road. Land Tenancy Rent Clerk to send invoice to the Tenant of PC owned land at the revised rent rate as laid out in letters already sent to the Tenant in 2023 and 2024.
1536	**Consultations/Upcoming Events** Metcalfe Trust open evening on 19th June 2024
1537	**Correspondence** None presented
1538	**Items for Inclusion of the next agenda** None
1539	**Closed Session** It was **resolved** to go into closed session for the next item due to legal and commercial sensitivity. Option to Purchase Agreement The estimated total cost of an Option to Purchase Agreement was given to members. **Resolved:** agreed to progress the Option to Purchase Agreement in relation to the possible acquisition of land for the purposes of creating a new cemetery and public green space. Cllr. Bere voted against the motion and this is minuted according to her request.

1540	**Date and time of the next Meeting** The date of the next Parish Council meeting is to be held on Monday 1st July 2024 in the village hall The Chairman closed the Meeting at 9pm

Signed ……. Date ……

S Wiles, Chair