

## EVERTON PARISH COUNCIL

### Minutes of the Parish Council Meeting

A meeting of the Parish Council was held on Monday 4 December 2023 at 7.15pm at Everton Village Hall.

Present were: Councillors S Wiles (Chair), M Mahoney, M Topps, H Spink, B Upton, County Cllr. T Taylor and the Clerk, A Hayward

#### Public Session

Public: 1

Public discussion:

A member of the public spoke about ongoing environmental health/planning enforcement issues.

#### District Councillor's Report

Cllr. Pashley forwarded the following report:

Reminder that a Diesel Dye event is being held in Retford on the 7th Dec. This may well be of interest to our Farming Communities and any Hauliers.

I have attended a presentation at Worksop Town Hall by the LGA who recently completed a corporate peer challenge report. The report was rather critical in parts of BDC particularly around the following:

- identified that BDC was not a strategic organisation
- identified issues around long-term sick & the inability to fulfil vacancies - impacting on moral
- overstretched staff
- perceived lack of shared approach between CEO & leader of the council
- Concerns expressed by external/internal auditors - particularly around managing improvement & Delivery
- managing performance - return to work interviews – accountability, objectives & outcome,
- no obvious improvement in culture.

The next steps are as follows:

- Public report to follow.
- Corporate peer challenge to publish by 1st March 2024
- BDC to develop & publish an action plan by 1st May
- BDC to schedule a progress review
- A progress review then to take place within 9 months by the LGA

As I am part of the Overview & Review committee, I will do my best to ensure that this topic is on the committee agenda and our residents' best interests are taken into consideration.

#### County Councillor's Report

Councillor Taylor reported as follows:

- The devolution deal has now received royal assent. The mayoral elections are likely to take place in May 2024.
- STEP Fusion consultation is now in a wider arena of public engagement,
- The 2024/25 NCC Budget setting will be challenging. Priority has to be given to the statutory services. Non-statutory services may be affected.
- The results of the traffic survey of Mattersey Road have not yet been published

1400

#### Apologies for absence

Apologies were received as follows:

Cllr. Troop (family commitment)

Cllr. Bere (illness)

Cllr. Wright (illness)

## EVERTON PARISH COUNCIL

	<p><b><u>Resolved:</u></b> to accept apologies and reasons given</p> <p>District Councillor Pashley also tendered his apologies.</p> <p><b>Parish Councillor Resignation</b> Cllr. Chapman has tendered his resignation from the Parish Council due to increased work commitments. Thanks were conveyed by Parish Councillors. The Clerk has informed BDC Electoral Services and notice of the vacancy has been posted on the notice board and website.</p>
1401	<p><b>Declarations of Interest</b> None received.</p>
1402	<p><b>Recording of Meeting</b> No intentions to record the meeting were received.</p>
1403	<p><b>Approval of Minutes</b> The minutes of the meeting held on 6 November 2023, having been circulated, were accepted as a true and correct record.</p>
1404	<p><b>Matters arising from the minutes/Points of Information</b></p> <ul style="list-style-type: none"> <li>• The kissgate repair work has now been completed.</li> <li>• A letter has been sent to the farmland tenant giving notice of a rent increase from next year.</li> <li>• Cllr. Wiles asked for volunteers for the Christmas event. Cllr. Troop has collected the tree. There will be no need for road closures this year because the main event is held inside the Church.</li> </ul>
1405	<p><b>Highways Matters</b> <i>Cllr. Taylor joined the meeting.</i></p> <p>There was a discussion about how best to report highway's problems to Via. Cllr. Taylor advised that rather than contacting a named officer, the best method is to go through central resources such as NCC website or the MyNotts App. Cllr. Wiles commented about the lack of feedback detail on reports, i.e. not just a reference number but the location reported, it was understood NCC were reviewing this.</p>
1406	<p><b>Planning Applications</b></p> <p><b><u>Erection of Single Storey Rear Extension, Single Storey Side Extension, New Double Garage and Creation of New Entrance</u></b> Lark Rise, Harwell Sluice Lane, Everton, Doncaster Ref. No: 23/01382/HSE <b><u>Resolved:</u></b> No adverse comments</p> <p><b><u>Construction of Front Porch and Rear Extension Including Demolition of Existing Outbuilding</u></b> Thyme Cottage Chapel Lane Everton Doncaster South Yorkshire DN10 5BJ Ref. No: 23/01395/HSE <b><u>Resolved:</u></b> No adverse comments but it is hoped that construction work does not obstruct access to Chapel Lane. Chapel Lane access and access to properties in the vicinity can be problematic during school dropping off and pick up times.</p>
1407	<p><b>Planning Applications (received after agenda was printed)</b> None</p>
1408	<p><b>Planning Enforcement Update</b> The monthly planning enforcement log has been updated and it was thought that little progress had been made since the meeting with Parish Councillors and BDC Planning and Environmental Health Officers in October. It was agreed to ask District Cllr. Pashley to arrange a follow up meeting in the new year with the BDC Planning and Environmental Health Teams.</p>

# EVERTON PARISH COUNCIL

1409	<p><b>Planning Determinations</b> <u><b>Works to Trees in a Conservation Area - Removal of 1 x Holly Tree to be Replaced with Laurel.</b></u> Laurel Cottage Chapel Corner Bawtry Road Everton South Yorkshire DN10 5BS Ref. No: 23/01158/CAT Decision: Not to make a tree preservation order</p> <p><u><b>Reinstate Original Features to War Memorial in Everton Cemetery With Natural Stone Sphere and Base Plate to 4 Corners of War Memorial Base</b></u> War Memorial at Everton Cemetery Mattersey Road Everton South Yorkshire Ref. No: 23/01045/LBA Decision: GRANT</p> <p><u><b>Proposed Two Storey Side Extension and Single Storey Rear Extension, Including Raise Roof to Bungalow</b></u> Woodside View Pinfold Lane Everton Doncaster South Yorkshire DN10 5BU Ref. No: 23/00995/HSE Decision: GRANT</p>																								
1410	<p><b>Finance</b></p> <p>a) <b>Accounts for payment</b></p> <table><tr><th>Payee</th><th>Ref No.</th><th>Matter</th><th>Amount £</th></tr><tr><td>Staff</td><td>OL031</td><td>Salaries and expenses</td><td>1,156.17</td></tr><tr><td>Sharpe Group</td><td>OL032</td><td>WIFI costs</td><td>80.40</td></tr><tr><td>MT Joinery</td><td>OL033</td><td>Repair kissgate</td><td>395.00</td></tr><tr><td>HMRC</td><td>OL034</td><td>Quarterly PAYE</td><td>179.83</td></tr><tr><td>North Notts Landscapes</td><td>OL035</td><td>Cemetery maintenance</td><td>266.40</td></tr></table> <p><b>Resolved:</b> to approve the payments and financial schedules</p> <p>b) <b>Quarterly Budget Versus Actual</b> The Clerk reported on the budget versus actual figures for the period ending December 2023. These were noted by the Parish Council.</p> <p>c) <b>Clerk’s Pay Settlement 2022/23</b> The Local Government Association has advised that the National Joint Council for Local Government Services has reached an agreement on the rates of pay applicable from 1 April 2023 to 31 March 2024. This applies to the Clerk’s pay award as per the Clerk’s contract.</p>	Payee	Ref No.	Matter	Amount £	Staff	OL031	Salaries and expenses	1,156.17	Sharpe Group	OL032	WIFI costs	80.40	MT Joinery	OL033	Repair kissgate	395.00	HMRC	OL034	Quarterly PAYE	179.83	North Notts Landscapes	OL035	Cemetery maintenance	266.40
Payee	Ref No.	Matter	Amount £																						
Staff	OL031	Salaries and expenses	1,156.17																						
Sharpe Group	OL032	WIFI costs	80.40																						
MT Joinery	OL033	Repair kissgate	395.00																						
HMRC	OL034	Quarterly PAYE	179.83																						
North Notts Landscapes	OL035	Cemetery maintenance	266.40																						
1411	<p><b>Risk Review and Asset Inspection</b></p> <ul style="list-style-type: none"><li>Request that the BDC road sweeper visits again due to build up of leaves and mud.</li></ul>																								
1412	<p><b>Footpaths and Public Rights of Way</b> A new map of the public rights of way has been requested for the village hall notice board.</p>																								
1413	<p><b>Acquisition of Cemetery Land</b> Cllr. Wiles has been in further discussions with the consultants Viaem and they are going to provide more information and estimates in relation to the survey work required to satisfy the Environment Agency. A sub-group meeting will be arranged as soon as this information is available.</p>																								
1414	<p><b>Cemetery Matters</b></p> <ul style="list-style-type: none"><li>Looking for grant funding to carry out the refurbishment work on the war memorial now that Listed Building Consent has been granted.</li><li>Long-term cemetery maintenance is on-going and the safety inspections are up to date.</li></ul>																								

## EVERTON PARISH COUNCIL

1415	<b>2024 Meeting Dates</b> Noted. The meetings will continue to be held on the first Monday in the month except when there is a bank holiday.
1416	<b>Cemetery Maintenance and Lengthsman Contract</b> A tender exercise was carried out last year to assess market prices, however few tenders were returned. The current contractor's work and working relationship with the Parish Council continues to be good and it was agreed to continue with the contractor for another year.  <b>Resolved:</b> To offer an extension to both contracts to existing contractor.
1417	<b>Neighbourhood Watch Scheme</b> Item deferred until January 2024.
1418	<b>Councillors' Updates</b> <b>Metcalfe Trust</b> The Trust is seeking help from people willing to support the new village hub project. A budget is currently being prepared for 2024/25.  <b>Metcalfe Recreation Committee (MRC)</b> <ul style="list-style-type: none"> <li>• The MRC is grateful for the funding towards the senior citizens' lunch.</li> <li>• The commemorative bench has been delivered and is currently being stored in the tea rooms. The site of it has been agreed with the groundsman. It is to be positioned on a concrete slab on top of the banking, overlooking the cricket pitch. It is planned that it will be in place for the start of the 2024 season.</li> <li>• It was also mentioned the proposed update to the HEDS Welcome booklet and potential funding options were discussed</li> </ul> <b>Police Matters</b> The monthly stakeholder newsletter has been circulated. It was noted that there was little coverage for the rural areas in Bassetlaw. The PCSO for Everton is currently off work. It was agreed to again invite PC Pickersgill and PC Dale to upcoming meetings.
1419	<b>Correspondence (For information only)</b> BDC Achievers' Award – agenda item for January Notts ALC – monthly newsletter
1420	<b>Exchange of Information</b> The Clerk has reduced some of the build up of lieu hours and outstanding holiday hours and will be taking holiday time off over Christmas.
1421	<b>Date and time of the next Meeting</b> It was agreed that the next meeting of the Parish Council would take place on Wednesday 3 <sup>rd</sup> January 2024 at 7.15pm.  The Chairman closed the Meeting at 9.00 pm

Signed .....

Date .....

**S Wiles, Chair**