

## EVERTON PARISH COUNCIL

	<p style="text-align: center;"><b>Minutes of the Parish Council Meeting</b></p> <p>The monthly meeting of the Parish Council was held on Monday 5<sup>th</sup> December 2022 at 7.15pm at Everton Village Hall.</p> <p>Present were: Councillors: S Wiles (Chair), R Troop, B Upton, M Wright, H Spink, J Bere, M Topps, M Mahoney County Cllr. T Taylor, District Cllr. M Watson and A Hayward (Clerk)</p> <p><b>Public Session</b> Public: 0 Public discussion: None</p> <p><b>District Cllr. Watson</b> Cllr. Watson reported as follows: STEP Project This is a £19 billion investment. There is pressure to bring the project forward for completion by 2040. Their business structure will consist of a strategic collaborative board and a regional collaborative board. Jobs already being advertised nationally and appointments will be made in the new year. This will present challenges for NCC and BDC as well as neighbouring authorities due to the scale of the project which will including the creation of a construction 'village' and development of transportation links.</p> <p>BDC has released £65,000 to help residents with the cost-of-living crisis. A mobile community shop is now up and running. It is possible that arrangements can be made for the shop to visit Everton. Cllr. Wiles had already made preliminary enquiries about this. Clerk to contact the Metcalfe Trust to ask permission for the van to park on Metcalfe grounds.</p> <p>BDC is looking for ways to commemorate the 70 years reign of Queen Elizabeth II. One suggestion is to plant 70 trees, one for each year of the Queen's reign.</p> <p>The new PCSO is keen to restart the Speed Watch Scheme. Parishes would need to buy their equipment and the Police would carry out the risk assessments, training, give advice and receive reports and follow up as necessary. The cost of the equipment is estimated to be between £300 to £600,</p> <p>The next Full Council meeting will take place 12<sup>th</sup> January; 4 out of 5 motions are connected with green issues.</p> <p><b>County Cllr. Taylor</b> Cllr. Taylor reported as follows:</p> <ul style="list-style-type: none"> <li>• The consultation on the East Midland Devolution deal and the NCC Budget are now open. Cllr. Taylor asked Councillors to encourage residents to engage (links to be included in the next HEDS edition)</li> <li>• Cllr. Taylor listened to the Parish Council's concerns that the A631 junction 'Give Way' markers had not been refreshed during the summer months but reported back that these could not be done until the winter maintenance season had passed.</li> </ul>
1159	<p><b>Apologies for absence</b> Apologies were received as follows: D Chapman – work commitments</p> <p>Resolved: to accept apologies and reasons given</p>
1160	<p><b>Declarations of Interest</b> None</p>
1161	<p><b>Recording of Meeting</b> No intentions to record the meeting were received.</p>
1162	<p><b>Approval of Minutes</b> The minutes of the meeting held on 7<sup>th</sup> November 2022, having been circulated, were accepted as a true and correct record.</p>

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1163	<p><b>Matters arising from the minutes/Points of Information</b></p> <p>Cllr. Chapman had spoken to the BDC environmental Team about litter picking. They responded by stating that they are unable to offer any assistance with litter picking; not a service they normally offer and they are particularly short on resource generally.</p>
1164	<p><b>Highways Matters</b></p> <ul style="list-style-type: none"> <li>• The white lining work at the main junctions is still outstanding. Clerk to chase.</li> <li>• Damaged bollards, Eel Pool Road - Highways responded by stating that their initial inspection has shown that the issue identified does not meet with our criteria for intervention or repair.</li> <li>• Some of the footpath/byways wooden markers have now been replaced.</li> </ul>
1165	<p><b>New Planning Applications</b></p> <p>None received.</p>
1166	<p><b>Planning Applications (received after agenda was printed):</b></p> <p>None received</p>
1167	<p><b>Planning Determinations/Planning Appeals</b></p> <p><b>Change of Use of Agricultural Land to Equestrian Use, Retain Existing Stable Block for Private and Commercial Use, Retain Existing Static Caravan and Detached Garage for Horse Rug Wash Facility, Retain Surfaced Area and Fencing for Menage, Retain Stone Access Road and Retain Erected Car Port</b> Land Adjacent Old School House Mill Lane Everton Doncaster South Yorkshire Ref. No: 22/00733/FUL Decision: REFUSE</p> <p><b>Erection of Single Storey Dwelling Following Demolition of Redundant Outbuildings and Retention of One Building to be Ancillary to the New Dwelling. Upgrade of Existing Site Access with Widening of Road and New Lighting to Sluice Lane</b> Farm Buildings Bramble Farm Everton Sluice Lane Everton South Yorkshire Ref. No: 22/01115/FUL Decision: REFUSE</p> <p><b>Discharge Conditions 8 and 18 to P.A 20/01711/FUL - Demolition of Agricultural Barns and Erection of Five Dwellings</b> Agricultural Buildings at Hall Farm Gainsborough Road Everton South Yorkshire Ref. No: 22/01345/COND Decision: conditions 8 and 18 of Planning Permission 20/01711/FUL are discharged.</p> <p><b>Planning Appeals</b></p> <p>None</p>
1168	<p><b>Outstanding Enforcement Issues</b></p> <p>The monthly update had not been issued by Bassetlaw Planning.</p> <p>Cllr. Watson gave the following update from the recent BDC Overview and Scrutiny meeting: Presentation by Beverley Alderton-Sambrook, Head of Regeneration:</p> <ul style="list-style-type: none"> <li>• New planning enforcement protocol now online</li> <li>• Number of cases reported is increasing: Last year Jul-Oct = 34, this year 87. It is felt that last year many cases were not formally logged due to staff shortage.</li> <li>• Number of cases closed Last year in this period: 5, this year 152.</li> <li>• Active open cases: 18 months ago, approx. 3000, now 250.</li> <li>• All previous records were held on paper: these are in the process of being digitised.</li> <li>• Proposed staff establishment is: 1 senior enforcement officer, 1 enforcement officer, 1 admin assistant, and 1 apprentice enforcement officer. At present there are 2 agency officers in post, the admin officer is in post, and the apprentice will be appointed shortly (there has been a lot of interest in the post).</li> </ul> <p>Communications with residents/Parish Councils has improved greatly since the appointment of the admin officer, and complaints about the enforcement service have greatly decreased. Some communities need monthly updates due to the number of enforcement cases in their area, and the content of these reports needs to be developed to</p>

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	<p>meet the requirements of those communities. It must be realised though that some details of planned or proposed actions cannot be disclosed until relevant conditions have been met or notices have been served, as not all information is in the public domain.</p> <p><u>Planning Enforcement – Disclosure of Information</u></p> <p>The Head of Regeneration also requested that the update discussions are undertaken in private and only closed cases reported into the public domain in order not to compromise open case and Officers’ safety.</p>																								
1169	<p><b>Finance</b></p> <p>a) <b>Accounts for payment</b></p> <table><tr><th>Payee</th><th>Chq No.</th><th>Matter</th><th>Amount £</th></tr><tr><td>Sharpe Group</td><td>1091</td><td>Wi-fi costs</td><td>80.40</td></tr><tr><td>North Notts Landscapes</td><td>1092</td><td>Cemetery maintenance</td><td>705.60</td></tr><tr><td>Staff</td><td>1093/4</td><td>Salary/expenses</td><td>1,068.10</td></tr><tr><td>HMRC</td><td>1095</td><td>Quarterly PAYE</td><td>223.35</td></tr><tr><td>S Wiles</td><td>1096</td><td>Expenses</td><td>107.75</td></tr></table> <p>b) Resolved to approve the Financial Statements.</p> <p><u>Preliminary Budget 2023/24 Discussion</u></p> <p>There was a general discussion about budget setting for 2023/4 financial year, in particular one-off capital costs. There was also reference to recent communication from NALC about being mindful not to reduce spend in light of the current cost-of-living crisis. It was suggested by members that provision should be considered for various items including website development, donation towards a commemorate bench, additional village maintenance work and additional cemetery costs (Mattersey Road).</p> <p>The Precept setting would take place at the meeting in February.</p>	Payee	Chq No.	Matter	Amount £	Sharpe Group	1091	Wi-fi costs	80.40	North Notts Landscapes	1092	Cemetery maintenance	705.60	Staff	1093/4	Salary/expenses	1,068.10	HMRC	1095	Quarterly PAYE	223.35	S Wiles	1096	Expenses	107.75
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1170	<p><b>Risk Review and Asset Inspection</b></p> <p>1. Clerk to request that the BDC road sweeper visit the village.</p>																								
1171	<p><b>Cemetery Matters</b></p> <p><u>Proposed Cemetery Extension</u></p> <p>A quote from Via East Midlands, Environmental Management and Design Consultancy in relation to details about the required Environment Agency ground water risk assessment has now been received. Details as follows: Tier 1 Assessment (Risk Screening report) – Price £1,868.10 plus vat.</p> <p>This will inform whether more studies are required which could include exploratory bore holes and analysis work. Resolved: to accept quote and instruct Via to carry out the Tier 1 work.</p> <p><u>Cemetery Extension Costs</u></p> <p>It was agreed to compile an estimated cash flow of the projected costs associated with the cemetery extension and to separate this out in budget/precept setting figures.</p> <p><u>Friends of the Mattersey Road Cemetery</u></p> <p>A meeting, which included a walkabout of the of the cemetery, took on 21 November as planned. A number of observations and recommendations were made, as follows:</p> <ul style="list-style-type: none"><li>• Trees – large trees in central area getting very tall (one branch had fallen). Also trees on the perimeter now growing into electric cables.</li><li>• Maintenance – hedge on the field side has now cut. Need to monitor contractor work in Peace Garden in accordance with contract arrangements. Volunteers tending on occasion.</li><li>• Possible future considerations: Disability/wheelchair access to Peace Garden, gates to be made thief resistant, painting and hinge adjustment, notice board/signs near gate.</li><li>• Next meeting 23<sup>rd</sup> January at 9.30pm, Bean Scene</li></ul>																								

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	<b>Adoption of New Cemetery Regulations</b> Resolved: to adopt the updated cemetery regulations presented by the Chair/Clerk.
1172	<b>2023 Meeting Dates</b> Resolved: to continue meeting on the first Monday of the month. Exceptions being January and May due to bank holidays
1173	<b>Councillors' Roles and Responsibilities</b> Cllr. Wiles introduced the roles and responsibilities table to the new councillors, gave a brief overview of the various roles and invited to add their names to any particular area of interest. It was suggested that the new councillors receive some mentoring from more experience councillors. It was agreed to review in further detail at the next meeting. New roles suggested including monitoring of the Neighbourhood Plan and the STEP project.
1174	<b>East Midlands Devolution Public Consultation</b> Cllr. Wiles outlined the presentation given by Ben Bradley MP at the NALC's AGM and encouraged members to have a look at the consultation.
1175	<b>Review of Policies</b> <b>Dignity at Work Policy</b> Resolved: to adopt the model policy (as recommended by NALC)  <b>Disciplinary Procedure</b> Resolved: to adopt the updated disciplinary procedure
1176	<b>Councillor Updates</b> <u>Metcalfe Trust</u> Cllr. Bere reported that the Trust had not made as much on investments as in previous years. In terms of the planning application for the new community hub, Cllr. Bere advised that if the planning application is submitted by the Parish Council, under the Parish Council's name, the fees would be reduced by 50%. The Trust would pay these fees.  Cllr. Bere made a general comment about her fears that the residents of Everton were not utilising the facilities enough. The facilities may be well be enjoyed more and made more sustainable by involving organisations/groups outside the parish.  <u>Metcalfe Recreation Committee (MRC)</u> No report  <u>Crime and Policing</u> <ul style="list-style-type: none"> <li>Cllr. Troop reported that had not recently been a priority setting meeting. Local crimes continue and these include quad bikes, crop damaged fields as well as multiple break-ins in Everton and Harwell. Again, Cllr. Troop urged everyone to use the 101 number to report any suspicious activity.</li> </ul> <u>NALC's AGM</u> Cllr. Wiles reported that a presentation was made by Ben Bradley MP about the East Midland Devolution deal (discussed earlier in the meeting).  <u>Carols Around the Tree</u> Cllr. Wiles reported that all arrangements were in hand and he had managed to obtain some traffic cones free of charge. Cllr. Troop would arrange to put up the Christmas tree. The event was scheduled to start at 6.30pm on 9 <sup>th</sup> December.
1177	<b>Correspondence (For information only)</b> None
1178	<b>Exchange of Information</b> None

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1179	<p><b>Date and time of the next Meeting</b></p> <p>It was agreed that the next meeting of the Parish Council would take place on Monday 9<sup>th</sup> January 2023 at 7.15pm in the Village Hall.</p> <p>The Chairman closed the Meeting at 9.34 pm</p>
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Signed .....

**S Wiles, Chair**

Date .....